

# Appendix

## Bylaws of the American Association of Bovine Practitioners

Adopted July 13, 1965 and amended November 25, 1968,  
November 23, 1969 and December 4, 1973

### BY LAWS ARTICLE 1: NAME

Section 1: The name of this association shall be the AMERICAN ASSOCIATION OF BOVINE PRACTITIONERS.

Section 2: The Association shall be INCORPORATED under the laws of the State of Illinois as a non-profit educational corporation.

Section 3: THE PRINCIPAL OFFICE of the Association shall be the office of its secretary-treasurer.

### ARTICLE II: OBJECTIVES

The OBJECTIVES of this association shall be:

Section 1: To endeavor to do all things necessary to promote the interests, to improve the public stature, and increase the knowledge of veterinarians in the field of dairy and beef cattle practice.

Section 2: To elevate standards of bovine practice.

Section 3: To attract attention to the relationship between bovine practice and the public interest.

Section 4: To promote understanding and good will among its members.

Section 6: ALL POWER CLAUSE: to do everything and anything reasonably and lawfully necessary, proper, suitable, or convenient for the achievement of the purposes above stated, or for any of them or for the furtherance of the said purposes.

### ARTICLE III: MEMBERSHIP

Section 1: There shall be TWO CLASSES OF MEMBERSHIP in this association: ACTIVE and HONORARY.

1a. ACTIVE MEMBERS shall be engaged in the general field of bovine medicine and shall be members of the American Veterinary Medical Association, with the exception of foreign members who are exempt from the AVMA membership. Active members shall be entitled to all rights and privileges of the Association.

1b. HONORARY MEMBERS shall be those persons who have made noteworthy and outstanding contributions to bovine practice. Unanimous approval of the Executive Board is required for candidates for this category. Honorary members shall have the privilege of attending all meetings of the Association but shall not vote, hold office or pay dues.

Section 2: CANDIDATES FOR MEMBERSHIP in this

association shall make application on an official form. The dues for the current year shall accompany the completed application submitted to the secretary-treasurer. A two-thirds majority of the executive board members present and voting at any meeting, regular or special, shall be sufficient for approval. The dues shall be returned in the event of unfavorable action by the Executive Board.

Section 3: DUES AND ASSESSMENTS of the Association shall be determined annually by the membership, but, until changed by the membership shall be twenty-five (\$25.00) per capita payable in advance to the treasurer of the association.

1a. A member shall be DELINQUENT if his dues are not received by May 1st of the calendar year for which they are payable.

1b. Persons who have been dropped from membership for non-payment of dues may, at the discretion of the Executive Board, be REINSTATED upon payment of dues for the current year, plus five dollars (\$5.00).

Section 4: The FISCAL YEAR of this association shall be the calendar year.

Section 5: The CODE OF ETHICS of the American Veterinary Medical Association shall be the code of behavior for this Association.

### ARTICLE IV: OFFICERS

Section 1: The OFFICERS of this association shall be a president, immediate past president, president-elect, vice-president, secretary-treasurer and twelve board members, one to be elected from each of the executive board districts of the American Veterinary Medical Association and Canada.

1a. PRESIDENT shall preside at all meetings, shall have all such powers as may be reasonably construed as belonging to the chief executive of the association.

1b. IMMEDIATE PAST PRESIDENT shall assist the officers in the administration of the association and shall preside at meetings in the absence of the president. He shall serve as chairman of a forward planning committee.

1c. PRESIDENT-ELECT shall be the PROGRAM CHAIRMAN and shall prepare himself to accept the duties and responsibilities of the president. He shall preside at meetings in the absence of the president and the immediate past president.

- 1d. **VICE-PRESIDENT** shall assist the officers in the administration of the association in whatever manner the president directs and shall be chairman of the continuing education committee. The vice-president shall be eligible for the office of president-elect upon completion of his term.
- 1e. **SECRETARY-TREASURER** shall be the executive officer of the Association and shall conduct its business affairs under the general direction of the Executive Board. He shall keep minutes, bills and expenses, submit a financial statement at each annual meeting along with other usual duties of the office.
- 1f. There shall be an **EXECUTIVE BOARD** of this association. The Executive Board shall consist of the president, immediate past-president, president-elect, vice-president, sec.-treas. and 12 representatives, one to be chosen from each American Veterinary Medical Association executive board district and one from Canada. The executive board shall be responsible for the major administrative policies governing the affairs of the association and shall devise and mature measures for the association's growth and development. It shall receive and act on applications for membership in the association. It shall fill vacancies in office as is essential to the conduct of the affairs of the association when such vacancies occur between elections. With the consent of the membership the executive board may increase its numbers.
- 1g. If a representative is absent from two consecutive executive board meetings without Board approval, the position shall be declared vacant and a new representative elected.
- 1h. There shall be an **EXECUTIVE COMMITTEE** of the executive board composed of the president, immediate past president, president-elect, vice-president and secretary-treasurer. This committee shall have all of the powers of the executive board to transact business of an emergency nature between board meetings. All transactions of the committee shall be reported in full at the next regularly scheduled meeting of the executive board.

Section 2: Election.

- 2a. The **TERM OF OFFICE** of the president, immediate past president, president-elect, vice-president and secretary-treasurer shall be from the close of the annual business meeting at which they are elected to the close of the following annual business meeting or until their successors are qualified.
- 2b. An executive secretary may be appointed by the executive board and shall serve for such term as shall suit the pleasure of the executive board.
- 2c. The secretary each year shall determine which representatives (directors) shall complete their term of office at the next annual business meeting. At least 90 days prior to this meeting, the secretary-treasurer shall mail to each active member of the respective districts a request for nominations. Names of all nominees who

are active members in good standing and who agree to serve will be placed on a primary ballot and mailed to the active membership of the respective districts at least 60 days prior to the annual meeting. When the primary ballots are returned they will be counted and an election ballot prepared listing those two (in case of ties there may be more) who received the greatest number of votes. The election ballot will be mailed to the respective districts at least 30 days prior to the annual meeting. Individuals receiving the greatest number of votes will be declared the winners in their districts and so announced at the annual meeting. All representatives must be employed or practice in the district they represent.

- 2d. More than 50% of the district representatives serving on the Board of Directors at any one time shall be primarily involved in private veterinary practice.

When election of a representative from other than private practice would result in 50% or more nonprivate practitioner representatives such nominees will not be accepted.

When a vacancy or vacancies for other than private practitioners occur and more than the allotted number of non-private practitioner representatives are elected that person or persons receiving the highest percentage of votes will serve.

AVMA Directory listings will be used to determine professional specialty code and type of employer except when the nominee or nominator presents evidence of a change of status for the nominee.

A representative will not be removed from the Board except at the completion of a term to promulgate this ruling.

- 2e. Compensation of officers shall be determined by the Executive Board.

The election shall be held annually at the principal business meeting of the association. A slate of candidates selected by the nominating committee for the offices of president-elect, vice-president, and secretary-treasurer shall be considered along with additional nominations which may be made at the meeting.

Section 3: **COMMITTEES** shall be chosen by the president with the assistance of the Executive Board and shall serve until the next annual meeting of the association or until their successors have been chosen.

Section 4: **STANDING COMMITTEES** shall consist of the following:

- a. **MEMBERSHIP ADMISSIONS COMMITTEE** shall have the responsibility of actively soliciting members and shall investigate the credentials of each candidate and recommend to the Executive Board regarding acceptance or rejection.
- b. **PROGRAM COMMITTEE** shall assist the president-elect, who shall be the program chairman, in planning and executing meetings of the association.
- c. Nominating committee shall consist of twelve executive board members representing the twelve districts. The

committee shall prepare for distribution to the members thirty (30) days before the annual business meeting a slate of candidates for the office of president-elect, vice-president, and secretary-treasurer. The president-elect will succeed to the presidency and then to the post of immediate past president. All elective offices shall be filled by active members of the association.

- d. **ELECTION COMMITTEE SHALL** receive and tabulate ballots at the annual meeting and report to the president.
- e. **AUDIT COMMITTEE** shall make an annual audit of the Association's financial statement and shall report its findings to the president at the annual meeting.
- f. **RESOLUTIONS COMMITTEE** shall receive and review resolutions and committee reports for action by the Association at its annual meeting.
- g. The **FOREWARD PLANNING COMMITTEE** shall assist the executive board in its efforts to devise and mature measures for the Association's growth and development.

#### **ARTICLE V: MEETINGS**

Section 1: The **REGULAR ANNUAL MEETING** of this Association shall be held at a time and place to be designated by the executive board. **SPECIAL MEETINGS** may be called by the president and shall be called by him upon the recommendation of a majority of the executive board. Such meetings shall be announced by mail to the membership not less than thirty (30) days prior to the stated time of the meeting. Mailing of notice shall be to the member's latest address.

Section 2: A **QUORUM** for the transaction of business at a duly called meeting shall consist of 25 members present and eligible to vote.

Section 3: A **QUORUM OF THE EXECUTIVE BOARD** shall consist of a majority exclusive of the president.

#### **ARTICLE VI: PARLIAMENTARY AUTHORITY**

Section 1: **ROBERT'S RULES OF ORDER, REVISED**, shall govern the conduct of meetings when not covered by the by-laws or a higher law.

Section 2: A **RULE OF PROCEDURE** may be suspended by majority vote of those active members present and voting at any meeting.

#### **ARTICLE VII: DISSOLUTION**

Section 1: The association may be **DISSOLVED** on thirty (30) days notice by majority vote at a meeting or by letter ballot. Such dissolution shall be effective ninety (90) days after such vote is taken; provided all outstanding obligations of the association have been satisfied.

Section 2: In case of **DISSOLUTION** of the association, its assets shall be dedicated to the American Veterinary Medical Association Foundation.

#### **ARTICLE VIII: TO AMEND BY-LAWS**

Section 1.

- 1a. These by-laws may be **AMENDED** at any regular meeting of the association by a two-thirds vote of the active members present and voting. The proposed amendment shall be in the possession of the secretary not less than thirty (30) days before the meeting to provide ample opportunity for consideration by the executive board.
- 1b. These by-laws may be amended at any regular meeting of the association by unanimous vote of active members present and voting without previous notice.

#### **AMENDMENTS**

1. Membership voting rights and right to hold office (Nov. 25, 1968) Articles III and IV were amended in compliance with AVMA specifications to enable us to have a vote in the House of Delegates (changes in the body of the constitution).

2. Election of delegate and alternate delegate to AVMA House of Delegates (Nov. 23, 1969). The AABP delegate and alternate delegate shall be elected for a term of 3 years by a majority of those present and voting at an annual meeting. The delegate may succeed himself one time. (Nov. 23, 1965).

3. Major revision December 4, 1973.

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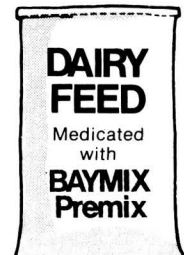
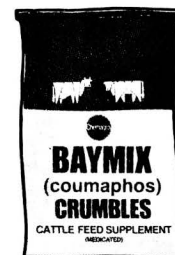
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