

AMERICAN ASSOCIATION OF BOVINE PRACTITIONERS BY LAWS

Adopted July 13, 1965, Amended November 25, 1968, November 23, 1969, December 4, 1973 and November 22, 1985.

ARTICLE I: NAME

SECTION 1: The name of this association shall be the AMERICAN ASSOCIATION OF BOVINE PRACTITIONERS.

SECTION 2: The association shall be INCORPORATED under the laws of the State of Illinois as a non-profit educational corporation.

SECTION 3: THE PRINCIPAL OFFICE OF THE Association shall be the office of its Secretary-Treasurer.

ARTICLE II: OBJECTIVES

The OBJECTIVES of the Association shall be:

SECTION 1: To endeavor to do all things necessary to promote the interests, to improve the public stature, and increase the knowledge of veterinarians in the field of dairy and beef cattle practice.

SECTION 2: To elevate standards of bovine practice.

SECTION 3: To attract attention to the relationship between bovine practice and the public interest.

SECTION 4: To promote understanding and good will among its members.

SECTION 5: To cooperate with veterinary and agricultural organizations and regulatory agencies.

SECTION 6: ALL POWER CLAUSE: To do everything and anything reasonably and lawfully necessary, proper, suitable or convenient for the achievement of the purposes above stated, or for any of them, or for the furtherance of the said purposes.

ARTICLE III: MEMBERSHIP

SECTION 1: There shall be FOUR CLASSES OF MEMBERSHIP in this Association; ACTIVE, HONORARY, LIFE, and STUDENT.

A. ACTIVE MEMBERS shall be veterinarians engaged in the general field of bovine medicine or interested in bovine medicine. Active members shall be entitled to all rights and privileges of the Association.

B. HONORARY MEMBERS shall be those persons who have made noteworthy and outstanding contributions to bovine practice. Unanimous approval of the Board of Governors (Board) is required for this category. Honorary members shall have the privilege of attending all meetings of the Association but shall not vote, hold office, pay dues, or pay meeting registration fees.

C. LIFE MEMBERS shall be those members who have reached the age of 65 and have been continuous members for five years. They shall have all the rights and privileges of active members. Life members will be exempt from paying annual dues and meeting registration fees.

D. STUDENT MEMBERS shall be professional veterinary students at United States and Canadian colleges of veterinary medicine. Students may form affiliated student chapters with the same relationship to the American Association of Bovine Practitioners that student chapters of the American Veterinary Medical Association have to that organization. Student chapters are requested to adopt a constitution or bylaws modeled after the one approved by the Board of Governors of the American Association of Bovine Practitioners July 22, 1974. If a student chapter is not formed at a particular school, students attending that school can join the AABP as individuals. Dues for student members shall be \$15.00 per year payable in advance to the Secretary-Treasurer of the AABP. Student chapters may charge additional dues for local use if they so desire.

SECTION 2: CANDIDATES FOR MEMBERSHIP in this Association shall make application on an official form. The dues for the current year shall accompany the completed application submitted to the Secretary-Treasurer.

SECTION 3: DUES AND ASSESSMENTS of the Association shall be determined by the membership, but until changed shall be *thirty-five dollars (\$35.00)* per capita payable in advance to the Treasurer of the Association.

A. A member shall be DELINQUENT if his dues are not received by May 1st of the calendar year for which they are payable.

SECTION 4: The fiscal year of this Association shall be *July 1st through June 30th*.

SECTION 5: The CODE OF ETHICS of the American Veterinary Medical Association shall be the code of behavior for this Association.

ARTICLE IV: OFFICERS AND DIRECTORS

SECTION 1: The OFFICERS of this Association shall be a President, Immediate Past President, President-elect, Vice-President, Secretary-Treasurer, and thirteen directors; one to be elected from each of the Executive Board Districts of the American Veterinary Medical Association and two from Canada — twelve and thirteen. District twelve will include the provinces of Ontario, Quebec, New Brunswick, Nova Scotia, Prince Edwards Island and Newfoundland. District thirteen will include the provinces of British Columbia, Alberta, Saskatchewan and Manitoba.

A. The PRESIDENT shall preside at all meetings and shall have all such powers as may be reasonably construed as belonging to the chief executive of the Association.

B. The IMMEDIATE PAST PRESIDENT shall assist the officers in the administration of the Association and shall preside at meetings in the absence of the President. He shall serve as chairman of a Forward Planning Committee for a term of one year after completing his term as Immediate Past President.

C. The PRESIDENT-ELECT shall be the PROGRAM CHAIRMAN of the annual convention and a member of the Continuing Education Committee. He shall prepare himself to accept the duties and responsibilities of the President. He shall preside at meetings in the absence of the President and the Immediate Past President.

D. The VICE-PRESIDENT shall assist the officers in the administration of the Association in what ever manner the President directs. He shall be Chairman of the Continuing Education Committee and serve as Seminar Coordinator of the Annual Convention. He shall assist the AVMA Program Committee in planning the Bovine Section of the Annual AVMA Meeting. The Vice-President shall be eligible for the office of President-Elect upon completion of his term.

E. The SECRETARY-TREASURER shall be the executive officer of the Association and shall conduct its business affairs under the general direction of the Board. He shall keep minutes, bills and expenses, submit a financial statement at each annual meeting along with other usual duties of the office.

F. There shall be a Board of Governors of this Association. The Board shall consist of the President, Immediate Past President, President-elect, Vice-President, Secretary-Treasurer, and 13 representatives, one to be chosen from each American Veterinary Medical Association District and two from Canada. The Board shall be responsible for the major administrative policies governing the affairs of the Association and shall devise and mature measures for the Association's growth and development. It shall fill vacancies in office as is essential

to the conduct of affairs of the Association when such vacancies occur between elections. With the consent of the membership the Board may increase its numbers.

- G. If a director is absent from two consecutive Board meetings without Board approval the position shall be declared vacant and a new director elected.
- H. There shall be an EXECUTIVE COMMITTEE of the Board composed of the President, Immediate Past President, President-elect, Vice-President and Secretary-Treasurer. The Committee shall have all of the powers of the Board to transact business of an emergency nature between Board meetings. All transactions of the Committee shall be reported in full at the next regularly scheduled meeting of the Board.
- I. Compensation of officers shall be approved by the Board from the recommendations of the Forward Planning Committee.

SECTION 2: ELECTION

- A. The TERM OF OFFICE of the President, Immediate Past President, President-elect, Vice-President and Secretary-Treasurer shall be from the close of the annual business meeting at which they are elected to the close of the following annual business meeting or until their successors are qualified.
- B. An Executive Secretary-Treasurer may be appointed by the Board and shall serve for such terms as shall suit the pleasure of the Board. This office may be the same as the elected Secretary-Treasurer or it may be two different individuals; i.e.; one elected and one appointed.
- C. The Executive Secretary-Treasurer (Secretary-Treasurer) each year shall determine which representatives (directors) shall complete their term of office at the next annual business meeting, and shall mail to each active member of the respective districts a request for nominations. Names of all nominees who are active members in good standing and who agree to serve will be placed on a primary ballot and mailed to the active membership of the respective districts at least 60 days prior to the annual meeting. When the primary ballots are returned they will be counted and an election ballot prepared listing those two (in case of ties there may be more) who received the greatest number of votes. The election ballot will be mailed to the respective districts at least 30 days prior to the annual meeting. Individuals receiving the greatest number of votes will be declared the winners in their district and so announced at the annual meeting. All representatives must be employed or practice in the district they represent.
- D. More than 50% of the district representatives serving on the Board at any one time shall be primarily involved in private veterinary practice. When election of a representative from other than private practice would result in 50% or more non-private practitioner representatives such nominees will not be accepted.
When a vacancy or vacancies for other than private practitioners occur and more than the allotted number of non-private practitioner representatives are elected that person or persons receiving the highest percentage of votes will serve. AVMA Directory listings will be used to determine professional specialty code and type of employment except when the nominee or nominator presents evidence of a change of status for the nominee.
The district representative (directors) shall be elected for a term of three years by members of their respective districts and may succeed themselves one *consecutive* term with partial terms not being considered in the limitation.
- E. The election of officers other than President shall be held annually at the principal business meeting of the Association. A slate of candidates selected

by the Nominating Committee for the offices of President-Elect, Vice-President, and Secretary-Treasurer shall be considered along with additional nominations which may be made at the meeting.

- F. The AABP Delegate in the AVMA House of Delegates shall be elected for a term of three years by a majority of those present and voting at the annual meeting. The Delegate may succeed himself one time. The Alternate Delegate is the elected Secretary-Treasurer and shall serve as long as he holds that office in the AABP.
- G. *The President-Elect shall automatically become the President after one year.*

ARTICLE V: COMMITTEES

- SECTION 1: Number and titles of committees will be established by the Board of the AABP. There will be no limit to the number of such committees.
- SECTION 2: Committee Chairmen shall be appointed by the President for a 3-year term with the approval of 2/3 of the Board except, *the Chairman of Forward Planning Committee*. The Chairmen may succeed themselves an unlimited number of terms. A Vice-Chairman shall be elected by the committee.
- SECTION 3: Members who would wish to be considered for a vice-chairmanship would be asked to submit their names and qualifications to the Committee. Any member who wishes to serve on a committee should submit his name to the director of his district or the committee chairman.
- SECTION 4: All Committee activities and resolutions must be approved by the board.
- SECTION 5: *Technical* committee members will be appointed to the various committees by the directors; assuring that each would have at least 13 members and would have every district represented. Each year, the membership shall be advised that anyone interested in serving on a committee should submit his name to his director. Membership is limited to two 3-year terms. These committees are as follows: *Animal Welfare, Computer Records, Continuing Education, Embryo Transfer, Environment and Housing, Food and Drug, Health Management and Preconditioning, Infectious Disease and Regulatory, Mastitis, Nutrition, and Reproduction.*
- SECTION 6: Additional members may be added to each committee at the discretion of the chairman. He may appoint the additional members at large or choose from additional names submitted by the directors. Ex-officio members may be recommended by the chairman and appointed by the Board.
- SECTION 7: Committee Activity:
 - A. Study issues referred by the Board.
 - B. Study issues raised by the Chairman or members.
 - C. Suggest topics for the program at AABP and AVMA conventions or sponsor continuing education programs as a committee.
 - D. The chairman will report to the Board in person at the annual AABP convention and in writing before the AVMA convention, or be present to present the report at the AABP Board Meeting during the AVMA convention.
- SECTION 8: *The president may appoint ad hoc committees and chairmen with the approval of 2/3 of the board members.*
- SECTION 9: STANDING COMMITTEES shall consist of the following:
 - A. PROGRAM COMMITTEE shall assist the president-elect, who shall be the program chairman, in planning and executing meetings of the Association.
 - B. NOMINATING COMMITTEE shall consist of thirteen Board Members representing the thirteen Districts. The Committee shall prepare for distribution to the members thirty (30) days before the annual business meeting a slate of candidates for the office of President-elect, Vice-President, and Secretary-Treasurer. The President-elect shall automatically succeed to the presidency and then to the post of Immediate Past President, *and then to chairman of the forward planning committee.*

- All these offices are for one year of service.*
- C. AUDIT COMMITTEE shall make an annual audit of the Association's financial statement and shall report its findings to the President at the annual meeting.
 - D. The FORWARD PLANNING COMMITTEE consisting of past presidents shall assist the Board in its efforts to devise and mature measures for the Association's growth and development. *This committee shall receive and review all resolutions and other committee reports for action by the Association at its regular and annual meetings.* The Committee Chairman will present the approved recommendations to the Board.

ARTICLE VI: MEETINGS

- SECTION 1: The REGULAR ANNUAL MEETING of this Association shall be held at a time and place to be designated by the Board. SPECIAL MEETINGS may be called by the President and shall be called by him upon the recommendation of a majority of the Board. Such meetings shall be announced by mail to the membership not less than thirty (30) days prior to the stated time of the meeting. Mailing of notice shall be to the member's latest address.
 - SECTION 2: A QUORUM for the transaction of business at a duly called meeting shall consist of 125 members present and eligible to vote.
 - SECTION 3: A QUORUM OF THE BOARD shall consist of a majority exclusive of the President.
- #### ARTICLE VII: PARLIAMENTARY AUTHORITY
- SECTION 1: ROBERT'S RULES OF ORDER, REVISED, shall govern the conduct of meetings when not covered by

the By-laws or a higher law. *The president may call upon the Parliamentarian at any time during the conduct of any meeting.*

- SECTION 2: A RULE OF PROCEDURE may be suspended by majority vote of those active members present and voting at the meeting.
- SECTION 3: *Parliamentarian will be appointed by the president for a three year term. He must be a former executive and attend all meetings and serve as chairman of by-laws committee. He may serve a second three-year term by presidential re-appointment.*

ARTICLE VIII: DISSOLUTION

- SECTION 1: The Association may be DISSOLVED on thirty (30) days notice by majority vote at a meeting or by letter ballot. Such dissolution shall be effective ninety (90) days after such vote is taken; provided all outstanding obligations of the Association have been satisfied.
- SECTION 2: In case of DISSOLUTION of this Association, its assets shall be dedicated to the American Veterinary Medical Association Foundation

ARTICLE IX: TO AMEND BY-LAWS

- SECTION 1: These By-laws may be AMENDED at any regular meeting of the Association by a two-thirds vote of the active members present and voting. The proposed amendment shall be in the possession of the Secretary not less than thirty (30) days before the meeting to provide ample opportunity for consideration by the Board.
- SECTION 2: These By-laws may be AMENDED at any regular meeting of the Association by unanimous vote of the active members present and voting without previous notice.
Italics denotes changes approved by the membership at the annual meeting in Buffalo, NY.

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