

AMERICAN ASSOCIATION OF BOVINE PRACTITIONERS

(Adopted July 13, 1965 and including revisions through
December 1979)

BY-LAWS

Article I: Name

- SECTION 1: The name of this association shall be the AMERICAN ASSOCIATION OF BOVINE PRACTITIONERS.
- SECTION 2: The Association shall be INCORPORATED under the laws of the State of Illinois as a non-profit educational corporation.
- SECTION 3: THE PRINCIPAL OFFICE OF THE Association shall be the office of its Secretary-Treasurer.

Article II: Objectives

The OBJECTIVES of the Association shall be:

- SECTION 1: To endeavor to do all things necessary to promote the interests, to improve the public stature, and increase the knowledge of veterinarians in the field of dairy and beef cattle practice.
- SECTION 2: To elevate standards of bovine practice.
- SECTION 3: To attract attention to the relationship between bovine practice and the public interest.
- SECTION 4: To promote understanding and good will among its members.
- SECTION 5: To cooperate with veterinary and agricultural organizations and regulatory agencies.
- SECTION 6: ALL POWER CLAUSE: To do everything and anything reasonably and lawfully necessary, proper, suitable or convenient for the achievement of the purposes above stated, or for any of them, or for the furtherance of the said purposes.

Article III: Membership

- SECTION 1: There shall be FOUR CLASSES OF MEMBERSHIP in this Association, ACTIVE, HONORARY, LIFE, and STUDENT.
- A. ACTIVE MEMBERS shall be engaged in the general field of bovine medicine and shall be members of the American Veterinary Medical Association, with the exception of foreign members who are exempt from AVMA membership. Active members shall be entitled to all rights and privileges of the Association.
- B. HONORARY MEMBERS shall be those persons who have made noteworthy and outstanding contributions to bovine practice. Unanimous approval of the Executive Board is required to candidates for this category. Honorary members shall have the privilege of attending all meetings of the Association but shall not vote, hold office or pay dues.
- C. LIFE MEMBERS shall be those members who have reached the age of 65 and have been continuous members for five years. They shall have all the rights and privileges of active members.
- D. STUDENT MEMBERS shall be professional veterinary students at United

States and Canadian Colleges of veterinary medicine. Students may form affiliated student chapters with the same relationship to the American Association of Bovine Practitioners that student chapters of the American Veterinary Medical Association have to that organization. Student chapters are requested to adopt a constitution or by-laws modeled after the one approved for the Ohio Chapter by the American Association of Bovine Practitioners Executive Board, July 22, 1974. If a student chapter is not formed at a particular school, students attending that school can join the AABP as individuals. Dues for student members shall be \$10.00 per year payable in advance to the Treasurer of the AABP. Student chapters may charge additional dues for local use if they so desire.

- SECTION 2: CANDIDATES FOR MEMBERSHIP in this Association shall make application on an official form. The dues for the current year shall accompany the completed application submitted to the Secretary-Treasurer. A two-thirds majority of the Executive Board members present and voting at any meeting, regular or special, shall be sufficient for approval. The dues shall be returned in the event of unfavorable action by the Executive Board.
- SECTION 3: DUES AND ASSESSMENTS of the Association shall be determined annually by the membership, but until changed by the membership shall be twenty-five dollars (\$25.00) per capita payable in advance to the Treasurer of the Association.
- A. A member shall be DELINQUENT if his dues are not received by May 1st of the calendar year for which they are payable.
- B. Persons who have been dropped from membership for non-payment of dues may, at the discretion of the Executive Board, be REINSTATED upon payment of dues for the current year, plus five dollars (\$5.00).
- SECTION 4: The fiscal year of this Association shall be the calendar year.
- SECTION 5: The CODE OF ETHICS of the American Veterinary Medical Association shall be the code of behavior for this Association.

Article IV: Officers

- SECTION 1: The OFFICERS of this Association shall be a President, Immediate Past President, President-elect, Vice-President, Secretary-Treasurer, and thirteen Board members, one to be elected from each of the Executive Board Districts of the American Veterinary Medical Association and two from Canada. Canada is divided into two districts: twelve and thirteen. District twelve will include the provinces of Ontario, Quebec, New Brunswick, Nova Scotia, Prince Edward Island and Newfoundland. District 13 will include the provinces of British Columbia, Alberta, Saskatchewan and Manitoba.
- A. PRESIDENT shall preside at all meetings, shall have all such powers as may be reasonably construed as belonging to the chief executive of the Association.
- B. IMMEDIATE PAST PRESIDENT shall assist the officers in the administration

of the Association and shall preside at meetings in the absence of the President. He shall serve as chairman of a Forward Planning Committee.

- C. PRESIDENT-ELECT shall be the PROGRAM CHAIRMAN and shall prepare himself to accept the duties and responsibilities of the President. He shall preside at meetings in the absence of the President and the Immediate Past President.
- D. VICE-PRESIDENT shall assist the officers in the administration of the Association in whatever manner the President directs and shall be Chairman of the Continuing Education Committee. The Vice-President shall be eligible for the office of President-elect upon completion of his term.
- E. SECRETARY-TREASURER shall be the executive officer of the Association and shall conduct its business affairs under the general direction of the Executive Board. He shall keep minutes, bills and expenses, submit a financial statement at each annual meeting along with other usual duties of the office.
- F. There shall be an EXECUTIVE BOARD of this Association. The Executive Board shall consist of the President, Immediate Past President, President-elect, Vice-President, Secretary-Treasurer, and 13 representatives, one to be chosen from each American Veterinary Medical Association Executive Board District and two from Canada. The Executive Board shall be responsible for the major administrative policies governing the affairs of the Association and shall devise and mature measures for the Association's growth and development. It shall receive and act on applications for membership in the Association. It shall fill vacancies in office as is essential to the conduct of affairs of the Association when such vacancies occur between elections. With the consent of the membership of the Executive Board may increase its numbers.
- G. If a representative is absent from two consecutive Executive Board meetings without Board approval the position shall be declared vacant and a new representative elected.
- H. There shall be an EXECUTIVE COMMITTEE of the Executive Board composed of the President, Immediate Past President, President-elect, Vice-President and Secretary-Treasurer. The Committee shall have all of the powers of the Executive Board to transact business of an emergency nature between Board meetings. All transactions of the Committee shall be reported in full at the next regularly scheduled meeting of the Executive Board.

SECTION 2: ELECTION

- A. The TERM OF OFFICE of the President, Immediate Past President, President-elect, Vice-President and Secretary-Treasurer shall be from the close of the annual business meeting at which they are elected to the close of the following annual business meeting or until their

successors are qualified.

- B. An Executive Secretary may be appointed by the Executive Board and shall serve for such terms as shall suit the pleasure of the Executive Board.
- C. The Secretary each year shall determine which representatives (directors) shall complete their term of office at the next annual business meeting, the Secretary-Treasurer shall mail to each active member of the respective districts a request for nominations. Names of all nominees who are active members in good standing and who agree to serve will be placed on a primary ballot and mailed to the active membership of the respective districts at least 60 days prior to the annual meeting. When the primary ballots are returned they will be counted and an election ballot prepared listing those two (in case of ties there may be more) who received the greatest number of votes. The election ballot will be mailed to the respective districts at least 30 days prior to the annual meeting. Individuals receiving the greatest number of votes will be declared the winners of their districts and so announced at the annual meeting. All representatives must be employed or practice in the district they represent.
- D. More than 50% of the district representatives serving on the Executive Board at any one time shall be primarily involved in private veterinary practice. When election of a representative from other than private practice would result in 50% or more non-private practitioner representatives such nominees will not be accepted. When a vacancy or vacancies for other than private practitioners occur and more than the allotted number of non-private practitioner representatives are elected that person or persons receiving the highest percentage of votes will serve. AVMA Directory listings will be used to determine professional specialty code and type of employment except when the nominee or nominator presents evidence of a change of status for the nominee. The district representatives (directors) shall be elected for a term of three years by members of their respective districts and may succeed themselves one term with partial terms not being considered in the limitation.
- E. The election shall be held annually at the principal business meeting of the Association. A slate of candidates selected by the Nominating Committee for the offices of President-Elect, Vice-President, and Secretary-Treasurer shall be considered along with additional nominations which may be made at the meeting.
- F. The AABP Delegate and Alternate Delegate to the AVMA House of Delegates shall be elected for a term of three years by a majority of those present and voting at the annual meeting. The Delegate may succeed himself one time.

Article V: Committees

- SECTION 1: Number and titles of committees will be established by the Executive Board of the

AABP. There will be no limit to the number of such committees.

SECTION 2: Committee Chairmen shall be appointed by the President for a 3-year term with the approval of $\frac{2}{3}$ of the Executive Board. Chairmen may succeed themselves an unlimited number of terms, but must be re-appointed by the current president. A Chairman shall be a director. A Vice-Chairman shall be elected by the Committee.

SECTION 3: Members who would wish to be considered for a vice-chairmanship would be asked to submit their names and qualifications to the Committee. Any member who wishes to serve on a committee should submit his name to the director of his region or the committee chairman.

SECTION 4: All Committee activities and resolutions must be approved by the Executive Board.

SECTION 5: Committee members will be appointed to the various committees by the directors; assuring that each would have at least 13 members and would have every region represented. Each year, the membership would be advised that anyone interested in serving on a committee should submit his name to his director. Membership is limited to two 3-year terms.

SECTION 6: Additional members may be added to each committee at the discretion of the chairman. He may appoint the additional members at large or choose from additional names submitted by the directors. Ex-officio members may be recommended by the chairman and appointed by the Executive Board.

SECTION 7: Committee Activity:

- A. Study issues referred by the Executive Board.
- B. Study issues raised by the Chairman or members.
- C. Suggest topics for the program at AABP and AVMA conventions or sponsor continuing education programs as a committee.
- D. The chairman would report to the Executive Board in person at the annual AABP convention and in writing before the AVMA convention.

SECTION 8: Ad hoc committees and their chairmen may be appointed at the discretion of the Board.

SECTION 9: STANDING COMMITTEES shall consist of the following:

- A. MEMBERSHIP ADMISSIONS COMMITTEE shall have the responsibility of actively soliciting members and shall investigate the credentials of each candidate and recommend to the Executive Board regarding acceptance or rejection.
- B. PROGRAM COMMITTEE shall assist the President-elect, who shall be the program chairman, in planning and executing meetings of the Association.
- C. NOMINATING COMMITTEE shall consist of thirteen Executive Board Members representing the thirteen Districts. The Committee shall prepare for distribution to the members thirty (30) days before the annual business meeting a slate of candidates for the office of President-elect, Vice-President and Secretary-Treasurer. The President-elect will succeed to the presidency and then to the post of Immediate Past President. All

elective offices shall be filled by active members of the Association.

D. ELECTION COMMITTEE shall receive and tabulate ballots at the annual meeting and report to the President.

E. AUDIT COMMITTEE shall make an annual audit of the Association's financial statement and shall report its findings to the President at the annual meeting.

F. RESOLUTIONS COMMITTEE shall receive and review resolutions and committee reports for action by the Association at its annual meeting.

G. The FORWARD PLANNING COMMITTEE shall assist the Executive Board in its efforts to devise and mature measures for the Association's growth and development.

Article VI: Meetings

SECTION 1: The REGULAR ANNUAL MEETING of this Association shall be held at a time and place to be designated by the Executive Board. SPECIAL MEETINGS may be called by the President and shall be called by him upon the recommendation of a majority of the Executive Board. Such meetings shall be announced by mail to the membership not less than thirty (30) days prior to the stated time of the meeting. Mailing of notice shall be to the member's latest address.

SECTION 2: A QUORUM for the transaction of business at a duly called meeting shall consist of 25 members present and eligible to vote.

SECTION 3: A QUORUM OF THE EXECUTIVE BOARD shall consist of a majority exclusive of the President.

Article VII: Parliamentary Authority

SECTION 1: ROBERT'S RULES OF ORDER, REVISED, shall govern the conduct of meetings when not covered by the By-laws or a higher law.

SECTION 2: A RULE OF PROCEDURE may be suspended by majority vote of those active members present and voting at any meeting.

Article VIII: Dissolution

SECTION 1: The Association may be DISSOLVED on thirty (30) days notice by majority vote at a meeting or by letter ballot. Such dissolution shall be effective ninety (90) days after such vote is taken; provided all outstanding obligations of the Association have been satisfied.

SECTION 2: In case of DISSOLUTION of this Association, its assets shall be dedicated to the American Veterinary Medical Association Foundation.

Article IX: To Amend By-Laws

SECTION 1: These By-laws may be AMENDED at any regular meeting of the Association by a two-thirds vote of the active members present and voting. The proposed amendment shall be in the possession of the Secretary not less than thirty (30) days before the meeting to provide ample opportunity for consideration by the Executive Board.

SECTION 2: These By-laws may be AMENDED at any regular meeting of the Association by unanimous vote of active members present and voting without previous notice.



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